

## GEAUGA PARK DISTRICT- Application for Employment

We consider all applicants for all position without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status.

Position(s) applied for:

**How did you learn about us:**    Advertisement    Friend, Relative    Website    Employment Agency

Other:

Last Name:

First Name:

Address:

City:

State:

Zip Code:

Phone Number:

Email Address:

Are you at least 18 years of age?    Yes    No

Have you ever been employed with us before?    Yes    No    If yes, please provide date:

Are you currently employed?    Yes    No

Are you prevented from becoming lawfully employed in this country because of visa/immigration status?

May we contact your current employer?    Yes    No

*(Proof of citizenship or immigration will be required upon employment)*    Yes    No

On What date are you available to begin work?

Are you available to work:    Full Time    Part Time    Seasonal    Temporary

Are you currently on "lay-off" statues and subject to recall:

Can you travel if job requires it:

440-286-9516 - [www.geaugaparkdistrict.org](http://www.geaugaparkdistrict.org)



GEAUGA PARK  
DISTRICT

## **Education**

	Name/Address of School	Course of Study	Yrs. Completed	Diploma/Degree
High School				
Undergraduate College				
Graduate School				
Other				

Describe any job related  
Training received in the  
U.S. Military:

Describe any specialized  
Training, skills,  
Apprenticeships and  
Extracurricular activities:

## **Employment Experience** *(list present or most recent first)*

### **--Employer 1--**

Employer/Address	Employed From	Employed To	Position Title & Work Performed/ Responsibilities
Telephone:			
	Starting	Ending	
Salary History			
Supervisor			
Reason for Leaving:			

**--Employer 2--**

Employer/Address	Employed From	Employed To	Position Title & Work Performed/ Responsibilities
Telephone:			
	Starting	Ending	
Salary History			
Supervisor			
Reason for Leaving:			

**--Employer 3--**

Employer/Address	Employed From	Employed To	Position Title & Work Performed/ Responsibilities
Telephone:			
	Starting	Ending	
Salary History			
Supervisor			
Reason for Leaving:			

**--Employer 4--**

Employer/Address	Employed From	Employed To	Position Title & Work Performed/ Responsibilities
Telephone:			
	Starting	Ending	
Salary History			
Supervisor			
Reason for Leaving:			

**Additional Information**

Other qualifications

*(Summarize special job-related skills acquired from employment or other experience)*

**Specialized Skills**

Word Processing    InDesign/Illustrator    Photoshop    MS Office    FileMaker Pro    PowerPoint  
Chain Saw Op.    Tractor Use    Mowers    Carpentry    GPS Equipment    GIS Systems

Other:

Ranger Applicants Only:                      OPOTA Certified

State any additional information you feel may be helpful to us in considering your application:

*Do not answer this question unless you have been informed about the requirements of the position for which you are applying:*

Are you capable of performing in a reasonable manner, with or without a reasonable accommodation, the activities involved in the job or position for which you have applied? A description of the activities involved in such a job or position is attached.

**References**

Reference 1	
Name/Title:	
Telephone:	
Address:	

Reference 2	
Name/Title:	
Telephone:	
Address:	

Reference 3	
Name/Title:	
Telephone:	
Address:	

List professional, trade, business or civic activities and offices held. You may exclude organizations that indicate race, religion, gender, national origin, disabilities or other protected statuses.

**Applicants Statement**

I certify that answers given herein are true and complete to the best of my knowledge. It is understood and agreed that any misrepresentation by me in this application will be sufficient cause for cancellation of this application and/or separation from Geauga Park District service if I have been employed. Furthermore, I understand that just as I am free to resign at any time, Geauga Park District reserves the right to terminate my employment at any time, with or without cause and without prior notice. I understand that no representative of Geauga Park District has the authority to make assurances to the contrary.

I give Geauga Park District the right to investigate all references and to secure additional information about me, including a driver's license check and background check. I hereby release from liability Geauga Park District and its representatives for seeking such information and all other persons, corporations, or organizations for furnishing such information.

Gauga Park District is an Equal Opportunity Employer. Geauga Park District does not discriminate in employment and no question on this application is used for the purpose of limiting or excluding any applicant's consideration for employment on a basis prohibited by local, state or federal law.

Electronic Signature (type initials)

Date:

Signature (if printing form) \_\_\_\_\_

**FOR PERSONNEL DEPARTMENT USE ONLY**

Arrange Interview \_\_\_ Yes \_\_\_ No      Employed \_\_\_ Yes \_\_\_ No      Date of Employment: \_\_\_\_\_

Job Title: \_\_\_\_\_      Hourly Rate/Salary: \_\_\_\_\_

Department: \_\_\_\_\_

By (name & title): \_\_\_\_\_      Date: \_\_\_\_\_

Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Print Form and mail to  
9160 Robinson Road  
Chardon, OH 44024  
or fax to  
440.286.1285



Email Form to  
parkjobs.gpd@geaugaparkdistrict.org