



**GEAUGA PARK  
D I S T R I C T**

**Public Notice  
Annual Statement of Qualifications  
Geauga Park District  
Department of Planning and Operations**

The Geauga Park District (GPD) requests professional design firms interested in providing professional design services that will cost less than \$50,000 to submit a Statement of Qualification (SOQ) pursuant to Ohio Revised Code §153.65-73. Professional design services refer to services within the scope of practice of an architect, landscape architect, professional engineer, or surveyor.

Qualification statements will be accepted at any time until Monday, December 23, 2019 from any professional design firm. GPD will send out an annual request to update qualification statements that are on file; however, it is the design firm's obligation to keep the qualifications current by providing annual SOQ updated or statement that nothing has changed from the prior version currently on file.

SOQs should include the following information: firm's history; resumes of key personnel including professional registrations; list of client references and park-related projects, including a brief description and relative size of each project; proof of professional liability insurance; and previous worked performed in Geauga County or Ohio Counties of similar size. *Firms can submit for services that they offer in-house as well as any future partnerships they would propose for project specific proposals.*

Upon receipt, GPD will evaluate each SOQ for inclusion on the prequalified list. SOQs shall be no more than 40 pages; electronic proposals are preferred. Email or send to:

Matthew McCue, *PLA, CLARB, ASLA*  
Director of Planning and Operations  
9160 Robinson Road, Chardon, OH 44024  
Email: [mmccue@geaugaparkdistrict.org](mailto:mmccue@geaugaparkdistrict.org)

All questions regarding this request are to be submitted in writing to the attention of Matthew McCue at [mmccue@geaugaparkdistrict.org](mailto:mmccue@geaugaparkdistrict.org).

Advertisement date: 11.1.2019

To learn more about Geauga Park District, visit [www.geaugaparkdistrict.org](http://www.geaugaparkdistrict.org).