

**PERMIT APPLICATION INFORMATION**  
**FOR GEOCACHES/OTHER HIDDEN OBJECTS**  
**WITHIN GEAUGA PARK DISTRICT**

1. Please complete all information requested and send all applications to Outdoor Recreation Specialist Trevor Wearstler at [twearstler@geaugaparkdistrict.org](mailto:twearstler@geaugaparkdistrict.org) or The West Woods Nature Center, Attn. Trevor Wearstler, 9465 Kinsman Road, Novelty, OH 44072.
2. Once received, your application will be reviewed by the Geocache Committee. Please allow a minimum of two weeks for processing of your application. We will consider the cache/other hidden objects and whether it could have a negative impact on areas within the park. Online publication of the hidden object (geocache, letterbox, munzee) cannot occur until the permit is approved. Geauga Park District reserves the right to determine which parks and areas are suitable for caches/letterboxes, etc.
3. Upon approval of your application and delivery of your permit, your hidden object (geocache, letterbox, munzee) can then be placed and published online. When placing your cache, please be aware of sensitive areas. We encourage the practice of “cache in, trash out.”
4. Permits are valid for two years from the day they are issued. A permit extension of up to one additional year may be requested if there has been no detrimental impact on the environment. A hidden object (geocache, letterbox, munzee) may not stay in the same location for more than three years. Hidden objects must be promptly removed upon permit expiration.
5. Permit holder must agree to the following conditions and regulations:
  - a. Permit holders are responsible for monthly monitoring of the cache/other hidden object;
  - b. Contents of all hidden objects must be family friendly. Family friendly means that the hidden object will NOT contain alcohol, firearms, sharp objects, explosives, drugs or drug paraphernalia, and/or sexually explicit items. No food is permitted. If any unacceptable items are found in a geocache, they will be removed without notice.
  - c. People searching for any cache/other hidden object should be directed to follow established park trails to the location. Geauga Park District discourages off-trail hiking, as it may negatively impact sensitive natural areas.
  - d. Permit holders are held responsible for any violation or damage to park property directly related to the manner in which they hide their hidden objects. Before placement, please become familiar with Geauga Park District’s Rules and Regulations found at [www.geaugaparkdistrict.org/reservations](http://www.geaugaparkdistrict.org/reservations).
  - e. Geauga Park District retains the right to terminate or suspend permits at any time if necessary.
6. Geocaches must be listed with Geocaching.com, munzees must be listed with Munzee.com, and letterboxes must be listed with AtlasQuest.com.



**PERMIT APPLICATION FOR GEOCACHES/OTHER HIDDEN OBJECTS**  
**WITHIN GEAUGA PARK DISTRICT**

**Note: Please use separate application forms for each individual geocache/other hidden object.**

Geocache \_\_\_ Letterbox \_\_\_ Munzee \_\_\_ Quest \_\_\_

Date: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Caching/User Name \_\_\_\_\_

**Geocache/Other Hidden Object Location**

Park: \_\_\_\_\_

Trail & Location: (Please be specific with starting location and which side of the trail)

Geocache/Letterbox/Munzee/Quest Name: \_\_\_\_\_

Container Size: \_\_\_\_\_

*\*For Geocache/Munzee Only (Please list all stages of a multi)*

*Latitude:* \_\_\_\_\_ *Longitude:* \_\_\_\_\_

*Latitude:* \_\_\_\_\_ *Longitude:* \_\_\_\_\_

*Latitude:* \_\_\_\_\_ *Longitude:* \_\_\_\_\_

*Latitude:* \_\_\_\_\_ *Longitude:* \_\_\_\_\_

Please provide a detailed description of the geocache/other hidden object, its contents, and the method/style of the hide. Attach another sheet of paper if necessary.

Micro \_\_\_ Small \_\_\_ Medium \_\_\_ Large \_\_\_

---

---

---

---

A permit will be issued to you upon approval of your application. Please allow a minimum of two weeks for processing of your application and forward any questions or concerns to Outdoor Recreation Specialist Trevor Wearstler at [twearstler@geaugaparkdistrict.org](mailto:twearstler@geaugaparkdistrict.org) or 440-279-0881.